



**On Thursday 23rd September 2021 at 44 Fulling Mill Lane, Welwyn AL6 9NP
(also online over Zoom)**

Present:

Mike Newlove (MN) – Chair / Open Tournament Coordinator
 Nick Goode (NG) – Vice-Chair
 Kevin Maughan (KM) - Secretary
 Ying Lee (YL) – Treasurer
 Barbara Lewczynska (BL) – Welfare Officer / Closed Tournament Coordinator
 Jackie Ward (JW) – Newsletter/Publicity Editor
 Joseph Eluekunnel (JE) – Fixtures Secretary
 Dave Bartlett (DB) – HBA Rep

	Item	Action	Due by
1	Apologies Dominic Savage (DS) - Convenor of the Squads Working Group Ben Vranjkovic (BV) – Clubs Rep Ian Robinson (IR) – Schools Rep		
2	Minutes of previous committee meeting The minutes of the last committee meeting (03.06.21) were accepted unanimously.		
3	Actions from previous meeting not covered by an agenda item 6. Potential County Badminton Centre at Monks Walk Project is in abeyance. 7. Bill Goode's Bequest NG reported that the tournament was very successful and just about broke even. One of the Herts team was runner up. Next year's tournament is being planned for 19/06/22, but is awaiting BE sanction.		
4	Post-AGM Actions Sue Clarke had asked at the AGM about the Junior Badminton Network that John Stobo (JS) had organised. It was confirmed that JS was not available to run the event this season. It was agreed that IR should be consulted to see what can be organised.	MN	
5	Coaches Contracts With the increasing number of paid coaches in the squads it was felt that we should have documents detailing processes and payments to ensure consistency. Additionally, there is a requirement to have coaches sign an agreement about tax and employment status to make sure that HJBA is not liable to pay NI and tax on payments. It was agreed that KM/BL would prepare documents to reflect the discussions at the meeting to be circulated to the committee for approval. It was also agreed unanimously that due to shuttle and court costs increasing and payments proposed for coaches to attend matches, match fees should be increased to £10 / match, for both home and away matches. DB to approach Chris Samways at HSP to ask advice about the limits that coaches can earn, how expenses affects that figure and about the wording of an agreement for NI/tax.	KM/BL DB	



6	<p>Treasurer's Role</p> <p>Khairun Merali, the mother of a player in the U16 squad, has volunteered to take on the role when Ying steps down at the end of the season. It was agreed that the best way to involve her in the association's finances would be to appoint her as Assistant Treasurer for the remainder of the season.</p> <p>This was proposed by BL, seconded by YL and unanimously agreed by the meeting. It was also agreed that we should add her as a signatory to the HJBA accounts.</p>		
7	<p>South West Hertfordshire Badminton Development Group (previously Herts West CBN)</p> <p>DB reported that there had been a meeting today, with 14 people expressing an interest in the group, 7 attending the meeting and 3 sending brief reports.</p> <p>The group agreed a less formal structure with development opportunities. Currently the group has about £3k.</p>		
8	<p>HAPpy Sessions / This Girl Can Support</p> <p>HAPpy sessions – the target is to provide 4h of sport with food for deprived families and is being organised by HSP. It was reported that we currently have no one with the time at the moment to organise any sessions.</p>		
9	<p>Shires League Update</p> <p>JE reported that we are in a pretty good position with 4 court bookings outstanding. However it was reported that there are ongoing problems with court availability for matches. JE/BL are investigating options such as Queenswood and Gosling. New school halls are only built to 'school' standard – 3 courts, low ceiling height and limited space around the courts, unless this school can access supplementary money which isn't available at the moment.</p> <p>Fixtures – Norfolk are not responding at the moment; Middlesex have one match organised and two awaiting response. Some matches are being offered to be played in a neutral venue to minimise travelling.</p> <p>Thanks were expressed to JE for all his hard work as this season is being particularly challenging.</p>		
10	<p>Committee Reports</p> <p>As it is so early in the season there were few reports to consider.</p> <p>MN – squads are quite busy, but there is still no news about ICT or RIO</p> <p>KM – there is another bug in the BE affiliation system in that it is not updating the tournament system correctly, meaning that players trying to enter tournaments playing after the end of October are being told that they are not affiliated, whereas their affiliation lasts until Oct 2022. The only way to fix this is to call BE membership who can update the tournament system manually. BE are aware of the problem and are trying to fix it. Squad managers to be notified.</p> <p>KM – all players that paid their fees prior to 31/08/2021 have been affiliated. Another batch will need to be processed soon. May be an issue for any new players; existing players will have had their affiliations rolled over by BE.</p> <p>YL – noted that she is receiving several messages in various email conversations which are clogging up her inbox. She requested that she is only included in the final email once money needs to be paid.</p> <p>DB – The Herts inter-schools county finals this year take place 9 December at HSV. We are one of a few counties participating this year. DB will ask coaches and other volunteers to help particularly with scoring, now, and reminder in November.</p>	<p>KM</p> <p>KM/YL</p> <p>ALL</p> <p>DB</p>	
11	<p>AOB</p> <p>a. DB reported that he cannot download the latest coaches register, so the list he has may be out of date</p> <p>b. MN asked the committee to consider whether we would be prepared to discount the fees for players wanting to train elsewhere and not come to county training nights, but wanting</p>		



	to play in matches for the county. After much discussion, it was agreed that this would not be allowed. It was felt that players wanting to play matches should make themselves available to practice with the rest of the team. It was also unfair to the full fee paying players who may be omitted from matches.		
12	Date of Next Meeting End of November – Doodle poll to be circulated.	KM	

K Maughan
Honorary Secretary
HJBA