



Minutes of meeting held on Friday 25th September 2020 (online over Zoom)

Present:

Mike Newlove (MN) – Chair / Open Tournament Coordinator
 Nick Goode (NG) – Vice-Chair
 Ying Lee (YL) – Treasurer
 Kevin Maughan (KM) - Secretary
 Barbara Lewczynska (BL) – Welfare Officer / Closed Tournament Coordinator
 John Stobo (JS) – Clubs Rep
 Dominic Savage (DS) - Convenor of the Squads Working Group
 Jackie Ward (JW) – Newsletter/Publicity Editor
 Dave Bartlett (DB) – HBA Rep

	Item	Action	Due by
1	Apologies Ben Vranjkovic (BV) – Schools Rep Joseph Eluekunnel (JE) – Fixtures Secretary		
2	Minutes of previous committee meeting The minutes of the last committee meeting (04.06.20) were accepted unanimously and signed off by MN.		
3	AGM Review The draft minutes of the AGM (30.07.20) were agreed.		
4	Committee Reports Nothing to report		
5	Squad Management <p>a. Post Half Term Session organisation The squad sessions after half term will continue to be managed under our COVID process document and require booking through Playwaze.</p> <p>b. Trials It was agreed that squad trials should be held on 22nd October, which will be the 7th session following the squads' return to play. The sessions will be set up using Playwaze using this season's age criteria, so will exclude the current upper year U18 players.</p> <p>COVID restrictions will mean that time and numbers will be limited at the trials and so squad managers should try to observe players who will be moving out of last season's age groups in the remaining two squad sessions. Time limitations may also mean that the trials may need to be split into two 1 hour sessions for some age groups, subject to the number of triallists.</p> <p>Preparation for players new to county trials was discussed as in previous years some players found it very stressful. It was agreed that we should encourage players to talk to their coaches / clubs before attending the trials. This advice should be included on the website. As part of this, as usual, existing county players will be barred from wearing their county shirts.</p> <p>As in previous years, a registration form should be made available to download from the website; it will also be posted on our Facebook page. The form will be updated</p>	<p>KM</p> <p>KM</p>	



	<p>and then sent to KM for publishing.</p> <p>The registration process for new players should be:</p> <ul style="list-style-type: none"> • Player to complete registration form and email to squad manager • Squad manager to check form and verify eligibility of player • Squad manager to email name and contact details of players to KM • KM to organise Playwaze registration of player <p>Existing squad players will already have a Playwaze account – Squad managers to confirm whether the existing players need to complete the registration form, or just register attendance on Playwaze.</p> <p>c. Affiliations BE have removed the ability for clubs to register players at Compete level and so this season players will need to purchase the upgrade themselves. HJBA will continue to affiliate players at basic level.</p> <p>d. Fees With the reduced season, we will be running 24 sessions to the end of May. Keeping the same pro-rata fees as last season, and taking the removal of the Compete licence into account, this equates to a fee of £230. Despite the additional admin work involved, it was agreed that we should still provide the option to pay by instalments to support parents affected financially by the COVID restrictions. The first instalment (£130) should be paid by November 30th.</p> <p>County shirts will remain the same style as last season and continue to be offered at the same price.</p> <p>e. Welcome Letter To be updated in line with the new season's information</p> <p>f. Player rebates (tournaments / internationals) Last season's player rebates were discussed and it was agreed unanimously that any requests received after the published cut-off date should be declined.</p> <p>g. Squad Fee Refunds The first 6 sessions have been provided to last year's squad at no cost as compensation for the cancelled sessions at the end of last season. Any requests for additional compensation will be considered on a player by player basis.</p>	JS	
6	<p>COVID-19 Actions</p> <p>a. Squad Nights BL reported that squad nights, using the published COVID process document and pre-booking with Playwaze was working well. A small number of players had booked and not attended, but these were in the minority and generally were informing the squad managers prior to the session.</p> <p>b. Tournaments / Court Bookings Tournaments have now been cancelled up to the end of the year. It was agreed that the tournaments scheduled for January and February should also be cancelled. Tournaments in March will be reviewed subject to the COVID situation.</p> <p>It is uncertain what Queenswood's response to COVID will be relating to external bookings and there is a risk that we will not be able to book for next season. BL to keep in touch with Queenswood so that we receive as much notice as possible should this happen.</p>	JS	
7	<p>Shires League Actions</p> <p>No communication has been received since May. The option to change the match format to comply with the latest BE Return to Play instructions is being considered</p>	BL BL	



<p>8</p>	<p>Bill Goode's Bequest</p> <p>The tournament format needs to be confirmed, taking COVID restrictions into account.</p> <p>NG/MN/Kelly to identify reliable counties to invite to take part and NG to contact them.</p> <p>BE had requested a change to the age group due to a clash, but this might not be a problem now with COVID tournament cancellations. MN to confirm with BE.</p>	<p>NG/MN/ KMat</p> <p>MN</p>	
<p>9</p>	<p>Clubmark Application</p> <p>This has now been approved. Thanks were expressed by NG to Karen in his office who did most of the paperwork and admin.</p>		
<p>10</p>	<p>AOB</p> <p>a. Monk's Walk Badminton Centre. It was reported that the project had failed to receive funding in this round, but they are still waiting for a decision from central government. Build cost is still unknown, but the current design needs to be upgraded from a 4 court hall to meet BE standards – architects are being chased and quotes are being requested (NG/DB).</p> <p>b. BE AGM (DB). This will be held on 29th October. Any questions should be sent to DB and/or Paul Widdicombe.</p>		
<p>11</p>	<p>Date of Next Meetings</p> <p>To be arranged towards the end of November.</p>	<p>KM</p>	

K Maughan
 Honorary Secretary
 HJBA