



Minutes of meeting held on Tuesday 26th April 2018

Present:

Mike Newlove (MN) – Chair / U14 Squad Manager / Open Tournament Coordinator
 Kevin Maughan (KM)- Secretary
 Graham Clarke (GC) – U20 Squad Manager/U14 Assistant Manager/Coach & website Manager
 Steven Aiken (SA) – U14 - Parent Rep
 Jackie Ward (JW) – U18 Parent Rep
 Kelly Matthews (KMat) – U18 Assistant Manager/Coach
 Rebecca White (RW) – U18 Squad Manager
 Nick Goode (NG) – U12 Assistant Manager/Coach
 Melissa Davey (MDa) – Clubs Rep
 Jo Clark (JC) – Newsletter Editor
 Ben Vranjkovic (BV) – Schools Rep

	Item	Action	Due by
1	<p>Apologies</p> <p>Ying Lee (YL) – Treasurer Dave Bartlett (DB) – HBA Rep Simon Jarman (SJ) – U18 Parent Rep Marjorie Dixon (MDi) –Committee Member Graham Hall (GH) – Vice-Chair Barbara Lewczynska (BL) – Welfare Officer / Closed Tournament Coordinator Adrian Leung (AL) – U12 squad manager Hitesh Shah (HS) – U16 squad manager Debbie Clarke (DC) – U10 coach/manager Joseph Eleukunnel (JE) – Fixtures Secretary Micky Mahbubani (MM) – U14 - Parent Rep Arun Gothandaraman (AG) – U16 - Parent Rep</p>		
2	<p>Minutes of committee meetings on 20.02.18</p> <p>Accepted unanimously and signed off by MN</p>		
3	<p>Matters arising not covered by an agenda item</p> <p>Dorset late notice match cancellation. It was agreed that it was not worth pursuing a claim for compensation further.</p>		
4	<p>Sponsorship for Website (NG)</p> <p>NG had been approached by Aneele Sports requesting a cost for advertising on the website. More details of what is expected are required before the work involved can be assessed.</p>	NG	
5	<p>General Data Protection Regulation (GDPR)</p> <p>Neither AL nor DB were present to provide an update on preparations, but it is understood that BE have yet to publish guidelines for GDPR, which comes into effect on 25th May.</p>		
6	<p>Young Volunteer / Coach of the Year voting arrangements</p> <p>The proposal to adopt the new voting system of 3 HSBA members +3 HBA members was agreed unanimously. The three HSBA members were appointed - MN, RW and KMat.</p>		



7	<p>AGM Arrangements</p> <p>Confirmed as 20:00 on 27th June in the International Suite at Hertfordshire Sports Village.</p> <p>KM had circulated a request to elected officers and committee member for their intentions for next season; so far the responses are:</p> <p style="padding-left: 40px;">Intending to re-stand - MN, KM, BL, YL, BV Intending to step down – JC Yet to respond – GH, MDa, JE</p> <p>JC is prepared to carry on preparing the newsletter should an alternative volunteer not come forward. She has prepared a job description that can be sent to anyone interested.</p> <p>KM to resend the request to those yet to respond.</p>	KM	
8	<p>Aims and Objectives Meetings</p> <p>KM reported that the minutes of squad aims and objectives meeting have been prepared and will be circulated tomorrow (27/4/18).</p> <p>One of the main outcomes was agreement that squad members should be given a significant rebate for entering multiple tournaments. This was agreed in principle by the meeting, but the rules to be applied need to be prepared and published. It was agreed that the squad managers should draw up the rules and present them to the committee for approval. This needs to be done before the next committee meeting.</p> <p>Next stage for the aims and objectives assessment is to collect feedback from clubs and schools on their needs and expectations from HSBA. MDa/BV to recommend best approach.</p>	<p>SQD MGRS</p> <p>BV/MDa</p>	
9	<p>Website</p> <p>No progress.</p>		
10	<p>Sub Committees:</p> <p>a. Medium Term Spending Plan/Review of spending alternatives</p> <p>The squad aims and objectives meeting has been held (see 8)</p> <p>b. Premier Club Accreditation</p> <p>DB had circulated the benefits of becoming a Premier Club (in addition to Affiliated Club benefits) from the BE site:</p> <ul style="list-style-type: none"> • Badminton England staff support including club development planning and Writing funding applications • Links to Universities/Colleges to access new players • Certification and increased visibility on the Badminton England club search tool • Listing on Sport England's Club Matters website • Premier Club logos for documents and clothing • Opportunity to get free equipment through the Sainsbury's Active Kids scheme • Opportunity to apply for complimentary tickets to the Yonex All England Open Badminton Championships • Access to club investment grants <p>It was suggested at the meeting that none of these appeared to justify the amount of work required, but that this should be reviewed when resources are available.</p>		



	<p>c. Constitution Sub-Committee Report (GH)</p> <p>A meeting of the Constitution sub-committee (GH / DB / MM / JW / NG / MDa) formed at the committee meeting in November has yet to be arranged.</p>	GH	
11	<p>Presented Reports:</p> <p>a. Treasurer (YL)</p> <p>No report submitted.</p> <p>b. Welfare Officer (BL)</p> <p>Nothing to report.</p> <p>c. Fixtures Secretary (JE)</p> <p>No report submitted.</p> <p>d. Publicity Officer / Newsletter Editor (JC)</p> <p>The written report circulated previously was accepted by the meeting.</p> <p>e. U10 Team Manager (DC)</p> <p>The written report circulated previously was accepted by the meeting.</p> <p>f. U12 Team Manager (AL)</p> <p>No report submitted.</p> <p>g. U14 Team Manager (MN)</p> <p>MN reported that the U14 Shires League team were competing in the play offs the following weekend.</p> <p>h. U16 Team Manager (HS)</p> <p>No report submitted.</p> <p>i. U18 Team Manager (RW)</p> <p>RW reported on the U18 team's success at ICT, coming 9th overall. Some very tight games with two winning draws against Notts and Leics, where every point mattered. RW commended all the players for their great attitude on and off court, and the amazing team spirit.</p> <p>The post Easter sessions have 8 U18 players and some U16s, but we are very low on girls, which will probably necessitate pulling some U16s into the team next season – we will need to make sure U18 and U16 matches are not on same days.</p> <p>j. U20 Team Manager (GC)</p> <p>Nothing to report.</p> <p>k. Closed (HSBA) Tournament Secretary (BL)</p> <p>The written report circulated previously was accepted by the meeting.</p> <p>l. Herts Badminton Association Representative (DB)</p> <p>The written report circulated previously was accepted by the meeting.</p>	JE	



	<p>m. Open Tournament Co-ordinator (MN)</p> <p>The written report circulated previously was accepted by the meeting.</p> <p>n. Junior Club Representative (MDa)</p> <p>MDa reported that she is in conversation with clubs about their view of HSBA and is meeting with Liz Bateman next week.</p> <p>o. Schools Representative (BV)</p> <p>Nothing to report.</p>		
12	<p>Reports from any sponsored HSBA activities</p> <p>Nothing to report.</p>		
13	<p>Any Other Business</p> <ol style="list-style-type: none"> 1. We should be encouraging players to join clubs. Clubs should be contacted to offer to distribute their advertising / flyers at the trials contact. A list of all Herts clubs could be handed out and could also be circulated to coaches. MN can print the lists / flyers if he is supplied copy. 2. NG – we should investigate the feasibility of a Sunday club for a County development squad so that we have a wider player base for the squads. This could be held at Birchwood. This was agreed in principle. NG to draw up a proposal for the next meeting. 3. JC – this season HSBA has funded all their squad players' BE affiliation 'Complete' upgrade (£10 each). We should review how many have used these upgrades 4. BV – as there is no role description for the schools rep, BV asked for some objectives. It was agreed that in this early stage of the role, key objectives should be extending communication with schools, ideally by affiliation, developing schools links with the development squad and pushing schools to encourage children to join clubs. 5. JC – reported that she had received complaints that Ken Winchester was present at a county tournament. MDa also expressed her dissatisfaction that Ken should continue to be involved with HSBA after the issues at last year's AGM. MN explained that Ken is a qualified referee and named on tournament documentation and is therefore fully entitled to be present, and he felt that any previous issues did not disqualify Ken from helping in that role. He also requested that any complaints should be presented to the tournament organiser on the day so that they can be dealt with at the time – anonymous complaints made indirectly some weeks after the event are very difficult to address. 6. SA – questioned the process for Birchwood Sunday bookings. Birchwood will now manage book for Sundays (1/5 – 31/8) and will let HSBA know to collect payment. 7. MN – presented a proposal to encourage more volunteers for BE tournaments – payment to CBN/clubs for any volunteers that they provide. To be discussed at a future meeting. 	<p>MDa / MN</p> <p>NG</p> <p>MN / GC</p> <p>KM</p>	

K Maughan