



Minutes of meeting held on 01.10.15

Present: Kevin Maughan, Barbara Lewczynska, Ken Winchester, Mike Newlove, Ying Lee, Hitesh Shah, Christine Adey, Jo Clark

		Action	Due By
1.	Apologies for Absence David Brown, Dave Bartlett, Lucy Goddard		
2	Minutes of Committee Meeting on 09.07.15 Accepted		
3	Matters Arising not covered by an agenda item a. DBr - <i>We need to organise a pathway to senior Badminton for the strong U17 players leaving the squad – DB to raise the issue at the next HBA meeting</i> b. DBr - <i>we need to provide sports nutritional advice information to our squads to ensure they are eating the right foods and drinks before during and after Training and Tournaments. HSP can provide this support - DBa has asked Brian Jackson for information.</i>		
4	Assistant Squad Managers U11 – Nick Goode U13 – Graham Clark U15 – John Stobo U17 – Christine Adey has volunteered KM to ensure that they are added to the meeting circulation list	KM	
5	Junior League BE Junior Leagues – application submitted by John Stobo and accepted by BE with a £600 award. Targeted at non-squad players. Approached 10 Herts district areas offering £60 funding towards courts etc. Thanks were noted to John for organising this.		



<p>6</p>	<p>Finance</p> <p>All squad fees have now been paid – the new invoicing system, with reminder emails have been very effective.</p> <p>May be a problem with lost court time for the U17 squad. Agreed that comparison with last season fees and sessions will be carried out and if 'compensation' is due, it will be donated towards the end of year event, rather than a cash refund.</p> <p>a. County tracksuits</p> <p>Nick Goode to be asked to bring sample tracksuits to a squad session and sees all the squad managers for approval. Once we have numbers Nick can provide a quote. Agreed that tracksuits need to be provided for RIO/ICT players (on loan) and for squad managers. Option to sell to all players subject to price.</p> <p>b. Review of spending alternatives for this season:</p> <ul style="list-style-type: none"> • Sessions for younger age groups (U8 etc.) – still waiting for BE plan, so that we can align our efforts with BE plan. • Discussed regular sessions for non-team county players • Discussed setting up ad-hoc half day coaching sessions at Birchwood. One option is to use ex-internationals that are coaches – need to approach them to establish whether there is agreement in principal, or possibly use 'out of county' coaches as well. <p>We can book up Birchwood now matches are fixed – aim for 3 sessions in the year – either half day or 2 half day sessions to cater for numbers and age groups.</p> <p>Noted that the 'spare' courts at HSV are empty a fair proportion of the time. HS & JS to approach HSV over options to take the courts if they have not been booked.</p>	<p>KW</p> <p>CA</p> <p>DBa</p> <p>DBa</p> <p>DBa</p> <p>HS/JS</p>	
<p>7</p>	<p>Fixtures</p> <p>Shires League fixtures are now fixed. Very complicated organising fixtures this season due to trying not to overlap adjacent age groups.</p> <p>Emphasised that the time on the fixtures list is the start time for the match.</p> <p>Match confirmations to be sent out for all matches with directions.</p> <p>Noted that Shires league matches now count towards gradings but not rankings, but only for qualifying wins. Players to be informed.</p>	<p>CA</p> <p>SQUAD MANAGERS</p>	



<p>8</p>	<p>Vacant Committee Positions</p> <p>a. Parent Representatives One Parent representative from each squad – still missing U11 and U17 reps</p> <p>b. Player Representatives Discussed options and suggested that a player rep should be elected amongst the squad and that they would discuss ideas/suggestions with the parent representative, to bring to the committee. To be communicated back to Marjorie Dixon</p> <ul style="list-style-type: none"> • Vice Chair • Minute Secretary – still vacant • Junior Club Representative – still vacant • School Club Representative – still vacant • College Club Representative – no colleges this season but HBA trying to get colleges involved. <p>Posters to be displayed at tournaments requesting volunteers</p> <p>MN has prepared an email to be sent to squad parents about skills that could be useful to HSBA. To be circulated to committee prior to sending.</p>	<p>JC</p> <p>BL</p> <p>MN</p>	
<p>9</p>	<p>Review of Child Protection Policy</p> <p>Latest BE policy and associated document for clubs & associations presented. Agreed that a statement that we comply to go onto the web site. To be communicated to GC</p> <p>Confirmation received that having 'The Magic Sportskit' video on the website is OK. To be sent to GC.</p> <p>Video shown at the parents' meetings (4th September).</p>	<p>BL</p> <p>BL</p>	
<p>10</p>	<p>Tournaments</p> <p>a. Closed Tournament details now posted on the website. First tournament on 11/10/15. Noted that the lighting needed repairing at Stevenage Leisure Centre</p> <p>b. Open 19/07/15 – U15 Bronze Trial Summer Circuit – very successful & several medals won by Herts players 06/12/15 – U17 Bronze – next tournament</p>	<p>BL</p>	
<p>11</p>	<p>Website</p> <p>Results for recent closed tournaments are missing from the website. Excel files should be available from Megan.</p> <p>HSBA Honours board has not been updated recently</p> <p>DB to supply Graham Clarke with details of Smashup sessions</p> <p>Some pages have not been updated since 2013 – need to review</p>	<p>KM</p> <p>KM</p> <p>DBa</p> <p>KM</p>	
<p>12</p>	<p>Welfare Officer</p> <p>Covered under section 9 – remove from next meeting's agenda</p>		



13	Manager's Reports The U13, U15 and U17 managers' reports were received.		
14	HBA The last HBA meeting minutes were received.		
15	A.O.B. MN – need to emphasise the player priority list to the players. Could be added to the website for each squad page. YL – option for sibling discount to be considered Vicky Lee has volunteered to forward reports to papers, but may not be able to write the reports. BL to check.	MN BL	
16	Date of Next Meeting Next meeting will be held on Tuesday 24 th November, starting at 20:00 prompt.	KM	

K Maughan
01/10/2015