



## Minutes of meeting held on 19.05.16

**Present:** Adrian Leung, Cris De Gesaro, Dave Bartlett, Jackie Ward, Jo Clark, Ken Winchester, Kevin Maughan, Mike Newlove, Nick Goode, Sue Clarke, Ying Lee

		Action	Due By
1.	<p><b>Apologies for Absence</b></p> <p>David Brown, Lucy Goddard, Hitesh Shah, John Stobo, Kelly Matthews, Barbara Lewczynska Christine Adey, Alison Searle</p>		
2	<p><b>Minutes of Committee Meeting on 21.04.16</b></p> <p>Accepted</p>		
3	<p><b>Matters Arising not covered by an agenda item</b></p> <p>Email addresses have not been changed yet to match the new age groups</p> <p>Same court times booked at HSV as last season; additional courts requested but none available yet.</p>	KM	
4	<p><b>U13/17 Manager/Coach</b></p> <p>Job specification prepared by Pat Walker and David Brown and used as the basis for a squad managers' meeting to discuss alternatives.</p> <p>After a long discussion it was agreed unanimously that the squad manager's recommendations gave the best potential solution and should be taken forward.</p>	KW	
5	<p><b>AGM</b></p> <p>9th June has been confirmed and the room at Birchwood booked. Invitations have been emailed over the weekend to all players, committee members and qualifying club/schools and the notification displayed on the web site. The agenda will be posted on the website around a week before the AGM.</p>	KM	
6	<p><b>Young Volunteer / Young Coach of the Year Awards</b></p> <p>DB to send a nomination form to KM. The form can be made available on the website and will be circulated to members. Closing date for nominations will be 31/5/2016.</p>	DB	
7	<p><b>Finance</b></p> <p>It was agreed that a visitor fee should be levied on players that have not squad members attending squad sessions for trials across all squads. The rate will be £1 for the first session and then a fee pro-rata with the squad fees. It was noted that for insurance purposes visitors can only attend a maximum of six sessions.</p> <p>YL pointed out that there are fewer squad sessions next year than this season – a revised subscription of £265 was agreed.</p>		
8	<p><b>Junior League</b></p> <p>It was noted that Matt Hammond of BE has agreed that BE will cover the cost of affiliating unaffiliated players playing in the junior league.</p> <p>Thanks to John Stobo and his helpers were noted for running three excellent events.</p>		



<b>9</b>	<p><b>Trials</b></p> <p>The trials dates have been agreed as follows. The U18 trials have had to be separated from the other age groups due to a clash with the GCSE exam period. All trials will be held at Birchwood. Age qualification is determined by the player's age on 31/12/2017.</p> <p>19th June          U12 (born in 2006 or later) - 10:00 – 12:00          U14 (born in 2004 or 2005) - 13:00 – 15:00          U16 (born in 2002 or 2003) - 15:00 – 18:00</p> <p>3rd July          U18 (born in 2000 or 2001) – 10:00 – 12:00</p> <p>Details to be added to website and circulated to affiliated schools &amp; squad managers.</p> <p>The registration form should be modified to include eligibility criteria and then made available on the website.</p> <p>The possibility of an online registration form was discussed. AL agreed to try and develop a suitable page and circulate for comments/approval.</p> <p>As the online registration form will significantly reduce the administration required, it was agreed that if we could get the form available, the fee for the trial should be £4 for any player preregistering using the online form and £5 for anyone else.</p>			KM  JS  AL
<b>10</b>	<p><b>DKWay request for BE Tournament Sanctions</b></p> <p>DKWay have submitted a revised date for their proposed U16 Bronze, bringing it forward one week to Sunday 26th February 2017. This gives a 4 week gap between the tournament and our U16 Silver.</p> <p>The revised DKWay proposal was discussed and it was unanimously agreed that this was an acceptable compromise.</p> <p>Anna Gilbert at BE to be informed of our decision.</p>			KW
<b>11</b>	<p><b>Website</b></p> <p>Graham has everything under control, with our thanks.</p>			
<b>12</b>	<p><b>Manager's Reports</b></p> <p>The U15 squad managers' report was received. Other squads had nothing to report.</p>			
<b>13</b>	<p><b>HBA</b></p> <p><b>Local Talent Development Framework</b></p> <p>Looking at the pathway for players going from beginners through to elite level.</p> <p><b>Young Leaders Awards</b></p> <p>9 from the U17 squad attending. Agreed that a fee of £15 will be charged.</p> <p><b>Sports England</b></p> <p>New policy supporting the 5 – 14 age group has been released today, which will mean that additional resources may be available for HSBA in due course.</p>			



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14	<b>A.O.B.</b> None		
15	<b>Date of Next Meeting</b> Next meeting will be the AGM, to be held on Thursday 9 <sup>th</sup> June, starting at 20:00 prompt.	KM	

K Maughan  
21/05/2016