



## Minutes of Finance Review Meeting held on Thursday 13<sup>th</sup> June 2019

**Present:**

Mike Newlove (MN) – Chair / U14 Squad Manager / Open Tournament Coordinator  
 Nick Goode (NG) – Vice-chair / U12 Assistant Manager/Coach  
 Kevin Maughan (KM) - Secretary  
 Barbara Lewczynska (BL) – Welfare Officer / Closed Tournament Coordinator  
 Ying Lee (YL) – Treasurer

	Item	Action	Due by
1	<p><b>Background</b></p> <p>It was agreed at the last committee meeting that the accounts would be reviewed prior to the AGM to determine the financial impact of the various initiatives introduced this season, and to agree any actions required to address any shortfall.</p>		
2	<p><b>Overview</b></p> <p>We are currently looking at a £6k loss for the season and it was agreed that we needed to take action to reduce this significantly for next season. Each major area of spending was discussed in turn.</p>		
3	<p><b>Squads</b></p> <p>The squads this year have just about broken even on courts, shuttles and coaching costs, but with HJBA covering Compete affiliation to BE for all players (£1195) and the new tournament play incentive (potentially £4k), the total deficit could be over £5k which is not sustainable.</p> <p>Birchwood are now refusing to hire courts to HJBA and so matches will need to be played at an alternate venue, which will be significantly more expensive (HBA had a very good block booking deal with Birchwood).</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> <li>• The tournament incentive was having a significant positive effect on tournament participation and player development and should be retained at its current level for next season. The level of subsidy should be reviewed at the end of next season.</li> <li>• The paid coaching support for the squads should be maintained around the current level. The appointment of any further coaching staff should be at no or minimal cost.</li> <li>• Squad fees for next season should be increased to £300</li> <li>• With the increase in teams this season, HJBA cannot continue to fully fund the matches, and match fees for all matches should be reintroduced and set at £5.</li> <li>• Squad shirts will be the same design as this year, but prices are likely to increase due to the £/\$ rate. Shirt prices to be increased to £18.</li> </ul> <p>These increases will still leave the squads being subsidised annually by over £1k (subject to the take up of the tournament incentive scheme).</p> <p>JS to be informed of the changes so that squad letters can be updated.</p> <p>Coaches' contracts to be reviewed to ensure they comply with requirements for self-employed coaches. BE to be contacted to see if they can supply a contact template.</p>	<p><b>KM</b></p> <p><b>KM</b></p>	



4	<p><b>ICT</b></p> <p>This year, ICT expenditure was £3.36k and income was £1.35k. It was agreed that ICT should be subsidised by HJBA, but that this level was too high. There is little scope for reducing the cost as over £2.1k is accommodation / meals, £700 is entry fees and £500 is travel. We currently charge £150 per player which is significantly below the contribution that most other counties ask from their players.</p> <p>It was agreed that next season the contribution paid by per player would be raised to £250 – this will mean that the HJBA subsidy will reduce to around £85 per player, assuming no increase in cost next season.</p>		
5	<p><b>RIO</b></p> <p>This year RIO had expenses of £1047, but compared to previous years this is low. Players were charged £97 each, which just covered the costs. However costs will increase next year (accommodation &amp; entry fees) and it was agreed that the fee to players should be increased to £120 each.</p>		
6	<p><b>Tournaments</b></p> <p><b>a. Open Tournaments</b> The entry fee for HJBA open tournaments has already been increased, but some research should be carried out into the fees charged by similar tournaments in our region to make sure that we are comparable.</p> <p><b>b. Closed Tournaments</b> The closed tournaments broke even last season, but with the loss of Birchwood, some will need to be held at a more expensive venue (possibly Queenswood School). It was agreed that entry fees should be increased from £8.50 to £10.00.</p> <p><b>c. Primary School Tournament</b> This tournament makes a loss every year. It was agreed that entry fee should be increased from £15/team to £20.</p>	<b>MN</b>	
7	<p><b>Bursaries</b></p> <p>It was noted that the details published about the tournament incentive scheme should specifically mention that players in receipt of a 50% bursary would only be eligible for 50% of the incentive (£75).</p>	<b>MN / KM</b>	
8	<p><b>DKWay Tournament Schedule</b></p> <p>The DKWay proposed tournament schedule for 2019/2020 was discussed. It was felt that having three BE tournaments in March (two from DKWay) was too many for the County and it was proposed that one of the DKWay tournaments was dropped. The Committee also suggested some changes to the DKWay proposed schedule that would reduce clashes in the December Tournaments.</p> <p>Suggested revisions to be communicated to Melissa Davey (DKWay) and Badminton England</p>	<b>MN/BL</b>	
9	<p><b>HJBA Development Plan</b></p> <p>Sport England has put forward a number of requirements that they are requiring county associations to follow. As part of this, HBA need HJBA to put forward a junior development plan. Deferred until the next meeting due to the lack of time, but in the meantime timescale and detail to be obtained from HBA.</p>	<b>KM</b>	
10	<p><b>AOB</b></p> <p>Thanks were expressed to Ronnie for the use of her room for the meeting and providing drinks and biscuits.</p>		