



Minutes of meeting held on 16.09.13

Present: Malcolm Fraser, Ash Kejriwal, Kevin Maughan, Mike Newlove, Hitesh Shah, Ken Winchester

		Action	Due By
1.	<p>Apologies for Absence</p> <p>Barbara Lewczynska, David Brown</p>		
2	<p>Minutes of Committee Meeting on 09.07.13</p> <p>Accepted</p>		
3	<p>Matters Arising not covered by an agenda item</p> <p>None</p>		
4	<p>Matters Arising from the AGM</p> <p>PW suggestion of setting up 2nd squad sessions CW has booked some Sunday evenings at Birchwood – need squad managers to organise match practice for all squads’ team players. First date is 3/11/13.</p> <p>HSBA Coaches’ Tax Position KW has a draft version of a disclaimer form for our 2 paid coaches to sign prepared by Doug Stokoe – circulate to committee</p>	<p>MN/HS/ DB</p> <p>KW</p>	
5	<p>U11 Quad Match</p> <p>Issue encountered with the Sussex U11 Quad match charges presented after the entry was made. Email to be sent to Clare West querying the charges.</p>	<p>KW</p>	
6	<p>Vacant Committee Positions</p> <ul style="list-style-type: none"> • Minute Secretary – still vacant • Fixtures Secretary – still vacant • Publicity Officer/Newsletter Editor – currently John Stobo – KW to contact • Open Tournament Co-ordinator – no answer from Simon English – MN accepted. • Junior Club Representative – MF to circulate message that we are looking for a volunteer • School Club Representative – MF to circulate message that we are looking for a volunteer • College Club Representative – no colleges this season but HBA trying to get colleges involved. • One Parent representative from each squad – to be elected & details sent to KM as soon as possible <p>AK has announced that he needs to resign from the committee due to pressure of work from the end of this season. Replacement to be found as soon as possible.</p>	<p>KW</p> <p>MF</p> <p>MF</p> <p>SD/MN/ HS/DB</p>	



7	<p>Schools/clubs league</p> <p>MF is proposing to run an event for junior clubs at Birchwood on 8th December and 19th January. It was confirmed that these dates were acceptable. The level of play will be set below squad players. Email to be sent to all junior clubs and affiliated schools.</p> <p>Megan Lumb to be consulted over format.</p>	MF MF	
8	<p>Tournaments</p> <p>First open tournament is this weekend – 102 entrants</p> <p>We are still short of qualified tournament referees in Herts. Lee Bent has been chased up about organising a Referees Course, but not enough interest to run the course.</p>	MN	
9	<p>Website</p> <p>All squad managers to update their squad pages as soon as possible.</p>	MN/HS/ DB	
10	<p>Review of Child Protection Policy</p> <p>BL not available to report.</p> <p>Look into Child Protection courses for squad coaches.</p> <p>Review BE Child Protection Procedures to ensure that we are complying. Links to relevant documents to be provided to KM for the web site.</p>	BL BL	
11	<p>Working Party Report</p> <p>Waiting for definitive commitment from HSV to allow all squads to play on the same night in the same hall. Nick Brooking to be chased up to commit to a September 2014 start.</p>	MF	
12	<p>Finance</p> <p>About 25% of squad fees still outstanding – squad managers to chase up.</p> <p>MF reported that new BE affiliation rules means that anyone that isn't affiliated to a club will be charged £5 – important that BE numbers for players are accurate and the club at which they play is recorded, otherwise HSBA will be liable for the membership fees.</p> <p>Email received from a parent where their child was injured early last season and couldn't play or train at all season, requesting that the fee that they paid last season could be carried forward to contribute towards this year's fees. This was unanimously agreed due to the exceptional circumstances & is to be communicated to the parent.</p> <p>Birchwood – HSBA has agreed to participate fully in the Birchwood agreement, which will mean reduced court fees if sufficient bookings are made.</p>	SD/MN/ HS/DB SD/MN/ HS/DB KW	
13	<p>Welfare Officer</p> <p>BL not available to report.</p>		



14	Squad Managers' Reports Manager's meeting required within the next 2 weeks if possible. No reports available.	KW	
15	HBA Nothing to report		
16	A.O.B. Nothing to report		
17	Date of Next Meeting Monday 11 th November at The Barberry, Bracken Lane, Welwyn AL6 0RB.	KM	

K Maughan
16/09/2013