



Minutes of meeting held on 24.04.13

Present: Malcolm Fraser, Ash Kejriwal, Kevin Maughan, Ken Winchester, Mike Newlove, Sue Meehan (U13), Tracey Shirvell

		Action	Due By
1.	<p>Apologies for Absence</p> <p>Sangeeta Dhall, Hitesh Shah, David Brown, Barbara Lewczynska, Alison Searle (U11), Sue Clarke (U15), Zoe Weaver (U17), Andy Gall</p>		
2	<p>Minutes of Committee Meeting on 26.02.13</p> <p>Accepted</p>		
3	<p>Matters Arising not covered by an Agenda Item</p> <p>£10k grants available. Need to agree what we want to achieve to apply for the grant. Could include funding for an administrator for organising. Meeting to be arranged.</p> <p>List of email addresses for all primary schools in Hertfordshire to MF, so that flyer can be sent to all clubs about the schools tournament & trials</p> <p>Email to all schools to determine interest in development – could offer taster sessions - BL not present to report on progress.</p>	<p>MF/KW</p> <p>BL</p> <p>BL</p>	
4	<p>Constitution Update</p> <p>MF circulated a proposed Constitution which has been reviewed by GB. This was discussed and a number of modifications were agreed. Document to be revised according to our discussions and circulated.</p> <p>Agreed that this would be made available on the website with a consultation period of up to 14 days (depending on timescales as the final version needs to be available 4 weeks before the AGM). Emails to be sent to relevant parties asking for comments.</p> <p>Objective is to present new constitution at next AGM for approval.</p>	<p>MF</p> <p>KM</p>	
5	<p>AGM</p> <p>Arranged for June 19th at Birchwood LC. Notification already on the website, but email needed notifying relevant clubs/schools etc.</p>	<p>KM</p>	
6	<p>Birchwood Half term Tournament</p> <p>The offer from Paul Widdicombe to allow HSBA to run the Bronze Festival in the Spring half term while he is away was discussed. It was agreed that we should run it if we have enough volunteers. Need BL input, but decision needed soon. AB also to be approached.</p>	<p>KW</p>	
7	<p>Birchwood Leisure Centre Booking Offer</p> <p>Paul Widdicombe's reduced rate Birchwood offer to Herts Badminton – agreed that this should be accepted. Colin Walker to coordinate bookings. AK to confirm with CW</p>	<p>AK</p>	



<p>8</p>	<p>Committee Vacancies / Covering the Roles / Sport Makers</p> <p>Vice Chairman Still vacant – Needed to help with clubmark etc</p> <p>Fixtures Secretary Still vacant – work currently being handled by individual managers</p> <p>Schools/Clubs League Organiser MF trying to organise a tournament at a school hall – little response</p> <p>Fund Raiser Still vacant</p> <p>Website Manager Replacement for KM still required.</p> <p>Tournament Helpers Generally successful in asking parents of Herts players participating in the tournament</p> <p>MF has affiliated HSBA, but there is a list of players that have been affiliated not on the squad lists which has been circulated to squad managers. Only DB & MN have replied. SD/HS to be chased.</p>	<p>KM</p>	
<p>9</p>	<p>Review of Child Protection Policy</p> <p>BL not present to report on BE changing their child protection policy – we will align with that.</p> <p>Link to BE child protection policy on the web site to be investigated</p>	<p>BL</p> <p>KM</p>	
<p>10</p>	<p>Review of Working Party Report</p> <p>Numbers of Performance Centre players & how many gold/silver/bronze players have yet to be sent to AK. Email to be sent to the squad managers.</p> <p>The option of recognising achievement to be investigated. Option of reimbursing based on end of season gradings to be costed. Only U13s received by AK so far.</p> <p>MF has met with Nick Brooking over whole hall booking. NB said that we can probably have all 12 courts in HSV for the 2014 season.</p> <p>Clive Palmer has now left BE. Alternative contact to be identified.</p> <p>Working Party review to be taken forward to next meeting</p>	<p>KM</p> <p>AK</p> <p>MF</p> <p>MF</p> <p>KM</p>	
<p>11</p>	<p>Finance</p> <p>Finances looking positive and currently looking better than last year (£2400 surplus, although expenses have still to be taken out).</p> <p>Next meeting to decide on fees (squad, match, ICT etc.) prior to the AGM</p> <p>All but 1 ICT fees have been received – DB chasing.</p>	<p>KM</p> <p>DB</p>	
<p>12</p>	<p>Welfare Officer</p> <p>BL not present</p>		



13	<p>Schools/clubs league</p> <p>Nothing to report but may be opportunities with the Birchwood booking offer from.</p>		
14	<p>Tournaments</p> <p>a) Closed Primary Schools tournament very successful after a few years of decline – however, that meant that they were left a bit short of court time for the tournament.</p> <p>b) Open 3 dates set, all at Stevenage - U15 at end of September and 30th Nov & 1st Dec for U13 & U17 open tournaments</p>		
15	<p>Website</p> <p>Website redesign released which will make updating far easier. Updated content required as some pages have not been changed since 2008.</p> <p>Publishing minutes of the committee meetings the website has yet to be implemented.</p>	<p>ALL</p> <p>KM</p>	
16	<p>Squad managers' reports</p> <p>a) U11 See report.</p> <p>b) U13 See report.</p> <p>c) U15 See report.</p> <p>d) U17 See report</p> <p>e) Squad Trials Organised for Sunday 30 June. Downloadable registration form available on the web site.</p>		
17	<p>HBA Rep</p> <p>See report</p>		
18	<p>AOB</p> <p>None</p>		
19	<p>Date of Next Meeting</p> <p>Next meeting is 14th May 2013 at The Barberry, Bracken Lane, Welwyn AL6 0RB (Constitution, Finance & AGM only).</p>	<p>KM</p>	