



Minutes of AGM held on 09.06.16

Present:

Ali Baker, Gill Bartlett, Dave Bartlett (DB), Graham Clarke, Melissa Davey, Marjorie Dixon (MD), Ying Lee, Adrian Leung, Barbara Lewczynska, Kevin Maughan, Mike Newlove, John Stobo (JS), Jo Trerise-Clark, Jackie Ward, Ken Winchester (15 Attendees)

1	<p>Apologies for Absence</p> <p>Sue Clarke, Hitesh Shah, Christine Adey, John Sweetnam, David Brown, Jo Goode, Kelly Matthews</p>
2	<p>Minutes of AGM 2015 (24.6.2015)</p> <p>Proposed - Barbara Lewczynska Seconded – Mike Newlove</p> <p>Accepted unanimously.</p>
3	<p>Matters Arising</p> <p>9.2 The issue of court space for the U15 squad was discussed extensively. It was noted that additional court space had been and will continue to be requested from HSV in respect of the Wednesday sessions. At the moment our request is being declined, as there is a long standing trampolining booking and a policy of retaining courts for casual bookings. One suggestion from parents was to reduce the squad size, but it was felt that this could cause issues for the U18 squad in following years as these age groups suffer from natural drop out.</p> <p>Another suggestion from parents was to extend the work to the other squads that Phil Turner had carried out with the U17 squad. This would involve removing some children for fitness training during the squad sessions, reducing the pressure on courts.</p>
4	<p>Young Volunteer/ Young Coach of the Year Awards</p> <p>Young Coach of the Year – Jonathan Larkworthy</p> <p>Young Volunteer of the Year – No Nominations</p> <p>The process of nominating and selecting the winners of these awards was questioned. This year, a nomination form was emailed to all HSBA officers and members, which included emails to the addresses registered at BE for all squad members. It was stated by some parents that these emails were not received – additional efforts will be made next season to try and mitigate the problem as email is our Cunication method of choice. The form was also available as a download from the HSBA website. It was agreed that this should be circulated earlier next season and advertised more prominently.</p>
5	<p>BE Disciplinary Procedures</p> <p>HSBA had been forwarded a message from BE in early June, too late to be discussed by committee, requiring us to adopt 'The Badminton England Disciplinary Regulations' at our AGM. The regulations can be found on the BE website (http://www.badmintonengland.co.uk/landingpage.asp?section=6133&sectionTitle=Rules+and+Regulations#.VOb48MARLIU).</p> <p>It was agreed that HSBA would adopt these regulations, add a link to them from the web site and that the chair will be designated as our Disciplinary Officer.</p> <p>Proposed - Mike Newlove Seconded – Barbara Lewczynska</p> <p>It was also noted that the regulations were circulated within HSBA to Committee members, squad coaches, squad assistants and squad parent representatives prior to the AGM, but not to all squad players/members – it was accepted that this would have been desirable but it was uncertain whether or not all members would be willing to assimilate the information.</p>



6 Committee Reports

Written reports were presented to the meeting (available for download from the website) and questions were invited. The request for volunteers during the presentation of the tournament's report generated some discussion as some of the parents attending had not been aware of the shortage of volunteers at the tournaments. Suggestions to alleviate the problem included:

- looking to U17 players to volunteer to help at younger age group tournaments.
- emailing schools requesting volunteers (could be linked to Sports Leaders Course (JSLA) or DofE awards).
- add the request for volunteers to the squad welcome letter.
- add the request for volunteers to the entry form.

DB presented the HBA report (minutes of the HBA AGM are available as a download from the HBA website). Following the recent government review, a new BE strategy is due by end of the year. Badminton participation in Herts has increased this season, bucking the national trend (-2%).

7 Treasurer's Report and presentation and adoption of Accounts

Ying Lee presented the Treasurer's report and the accounts. It was noted that although the general income/expenditure for the squads was just about balanced, the Open Tournaments continue to provide a significant boost in revenue, meaning that the association's funds were in good health. It was also noted that the tournament income was not guaranteed, and was the result of the hard work of a small number of unpaid volunteers.

The reserve account generated a lot of discussion. It was noted that the Committee continued to examine options for investing the funds in ways that meet the association's objectives (as listed in the Constitution). The Committee would endeavour to develop a financial plan for the next few years to aid the appropriate targeting of the funds.

The Committee's recommendation for next season's squad fees is £265, which would include extending the squad sessions to include the current 'summer sessions'. Parents will be given a refund should the players not take up the extended sessions. Although participation in the summer sessions this season has been very high, concern was expressed regarding some U18 squad members who would not take up these places.

It was agreed that this squad will be charged a reduced rate and the younger year group of the squad will be offered the summer sessions as a separate charge. It was also agreed that there would be a sibling discount of 10% applied to the subscriptions of any second family member joining an HSBA squad.

JS kindly agreed to revise the welcome letter accordingly.

It was also suggested that match fees should be included within the subs.

Proposed – Kevin Maughan

Seconded – Ken Winchester

8 Election of Officers

The following Officers were elected unopposed to serve for the 2016 – 2017 season:

Chairman – Ken Winchester

Secretary – Kevin Maughan

Treasurer – Ying Lee

Welfare Officer – Barbara Lewczynska

Proposed en block – Mike Newlove

Seconded en block – Gill Bartlett

A question was raised about the maximum number of times an officer can stand for re-election. It was pointed out that this suggestion was considered in detail when the Constitution was revised in 2013 and felt unsuitable for HSBA due to the high risk of leaving unfilled key positions. There are several Committee vacancies – for example the vice-Chair position has been vacant for a number of seasons - and there have historically been problems in recruiting volunteers to the Committee. It was also noted that key positions should ideally be occupied by members with HSBA Committee experience.



9	<p>Election of Committee</p> <p>The following Committee members were elected unopposed to serve for a further year:</p> <p style="padding-left: 40px;">Fixtures Secretary – Christine Adey Open Tournaments – Mike Newlove</p> <p>Proposed en block – Barbara Lewczynska Seconded en block – Adrian Leung</p> <p>Notification has been received from Christine that this will probably be the last season she will be able to act as Fixtures Secretary. However, she has offered to stand down earlier if a volunteer comes forward. No volunteer was forthcoming at the AGM.</p> <p>Notification has also been received from John Stobo that he will no longer be filling the role of Newsletter Editor in the coming season. Again, no volunteer stepped forward at the AGM.</p> <p>Thanks were expressed to Marjorie Dixon for volunteering to stand on the Committee in an as yet undefined role. It was agreed that she should be co-opted onto the Committee as a general Committee member.</p> <p>It was noted that there are still a number of vacant positions on the and more volunteers would be very welcome. As required by the Constitution, squad managers will be appointed at the first Committee meeting following the AGM.</p> <p>More discussion was generated about the Constitution, with MD noting that the HBA representative was not specifically excluded from the election – in fact that position is an appointment by HBA. This was noted and will be corrected in any future revision of the constitution.</p>
10	<p>AOB</p> <p>It was noted that the announcement of David Brown's resignation was poorly communicated to parents. This was due to a miscommunication between David and the Committee as to who was responsible for the announcement.</p> <p>The meeting was declared closed at 22:12</p>