



## Minutes of meeting held on 09.07.15

**Present:** Kevin Maughan, Barbara Lewczynska, Ken Winchester, Mike Newlove, Ying Lee, Dave Bartlett

		Action	Due By
1.	<b>Apologies for Absence</b> David Brown, Christine Adey, Hitesh Shah		
2.	<b>Appointment of Squad Managers</b> It was unanimously agreed that the current squad managers should be reappointed:  U11 – Kelly Matthews U13 – Mike Newlove U15 – Hitesh Shah U17 – David Brown		
3	<b>Minutes of Committee Meeting on 04.06.15</b> Accepted		
4	<b>Matters Arising not covered by an agenda item</b>  a. DBr - <i>The Herts Tracksuits for RIO &amp; ICT are very dated and are falling apart. Nick has been approached to provide samples and a price.</i> b. DBr - <i>We need to organise a pathway to senior Badminton for the strong U17 players leaving the squad – DB to raise the issue at the next HBA meeting</i> c. DBr - <i>we need to provide sports nutritional advice information to our squads to ensure they are eating the right foods and drinks before during and after Training and Tournaments. HSP can provide this support - DBa has asked Brian Jackson for information.</i>		
5	<b>Matters arising from the AGM not covered by an agenda item</b> None		
6	<b>Assistant Squad Managers</b> Managers to assign assistant coaches and inform KM of the appointments. The assistants should be asked to deputise at committee meetings if the squad manager is unavailable.	SQUAD MANAGERS	
7	<b>Schools/clubs league</b> BE Junior Leagues – response required by 31 <sup>st</sup> July. Need to try and find someone to organise. Possibility of using the Inter-district Herts Youth Games type of competition next year.	BL	



<p><b>8</b></p>	<p><b>Finance</b></p> <p>Agreed that squad letters should be sent electronically next year.</p> <p>Review of spending alternatives for this season:</p> <ul style="list-style-type: none"> <li>Sessions for younger age groups (U8 etc.) – need to wait for BE plan, due end July so that we can align our efforts with BE plan.</li> <li>Discussed regular sessions for non-team county players</li> <li>Discussed setting up ad-hoc half day coaching sessions at Birchwood. One option is to use ex-internationals that are coaches – need to approach them to establish whether there is agreement in principal, or possibly use ‘out of county’ coaches as well.</li> </ul> <p>Would need to book up Birchwood once matches are fixed – aim for 3 sessions in the year – either half day or 2 half day sessions to cater for numbers and age groups.</p>	<p>DB</p>	
<p><b>9</b></p>	<p><b>Review of Child Protection Policy</b></p> <p>Latest BE policy and associated document for clubs &amp; associations presented. Committee needs to review and comment</p> <p>Confirmation required that having ‘The Magic Sportskit’ video on the website is OK</p> <p>Examining the possibility of showing the video at the parents’ meetings (4<sup>th</sup> September) – approval of HSV required.</p> <p>BE has stopped paying for DBS checks (£8) – agreed that we will refund volunteer coaches their fee.</p>	<p>ALL</p> <p>YL</p>	
<p><b>10</b></p>	<p><b>Tournaments</b></p> <p>a. Closed Final tournament schedule circulated to committee members. Details to be sent to Graham Clarke for posting on the website</p> <p>b. Open 28/06/15 – U13 Bronze Trial Summer Circuit – very successful (90 entries) 19/07/15 – U15 Bronze Trial Summer Circuit – 150 entries so far</p>	<p>BL</p>	
<p><b>11</b></p>	<p><b>Website</b></p> <p>Results for recent closed tournaments are missing from the website. Excel files should be available from Megan.</p> <p>HSBA Honours board has not been updated recently</p> <p>DB to supply Graham Clarke with details of Smashup sessions</p>	<p>KM</p> <p>KM</p> <p>DB</p>	
<p><b>12</b></p>	<p><b>Welfare Officer</b></p> <p>Covered under section 9</p>		
<p><b>13</b></p>	<p><b>Manager’s Reports</b></p> <p>The U17 manager’s and fixture’s secretary reports were received.</p>		



14	<p><b>HBA</b></p> <p>Awaiting the next HBA meeting</p>		
15	<p><b>Vacant Committee Positions</b></p> <ul style="list-style-type: none"> <li>• Vice Chair</li> <li>• Schools/clubs league– not required at the moment</li> <li>• Minute Secretary – still vacant</li> <li>• Junior Club Representative – still vacant</li> <li>• School Club Representative – still vacant</li> <li>• College Club Representative – no colleges this season but HBA trying to get colleges involved.</li> <li>• One Parent representative from each squad</li> </ul> <p>Posters to be displayed at tournaments requesting volunteers</p> <p>MN has prepared an email to be sent to squad parents about skills that could be useful to HSBA. To be circulated to committee prior to sending.</p>	BL	MN
16	<p><b>Schools/clubs league</b></p> <p>An Inter-district Herts Youth Games type of competition is being arranged for 12<sup>th</sup> July. Six teams have entered.</p>	BL	
17	<p><b>A.O.B.</b></p> <p>U15 new members – agreed that the 5 new members should be registered with BE.</p> <p>Megan has informed the committee that she is retiring from the role of publicity officer and will no longer be filing newspaper reports. Thanks were expressed for her several years of successfully promoting HSBA and badminton in general. Vicky Lee has volunteered to forward reports to papers, but may not be able to write the reports. BL to check.</p>	KM	BL
18	<p><b>Date of Next Meeting</b></p> <p>Next meeting will be held on Tuesday 22<sup>nd</sup> September, starting at 20:00 prompt.</p>	KM	