

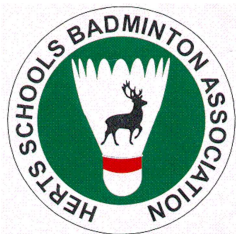


Minutes of meeting held On Tuesday 16th May 2017

Present:

Ken Winchester (KW) - chair
 Barbara Lewczynska (BL) – welfare officer
 Kevin Maughan (KM)- secretary
 Ying Lee (YL) –treasurer
 Christine Adey (CA)- fixtures secretary
 Jo Clark (JC) – newsletter editor
 Marjorie Dixon (MD) –committee member
 Dave Bartlett (DB) – HBA rep
 Mike Newlove (MN) – U14 squad manager
 Rebecca White (RW) – U18 squad manager
 Carolyn Windebank (CW) – U12 - parent rep
 Joseph Eleukunnel (JE) – U12 parent rep
 Jackie Ward (JW) – U18 parent rep

	Item	Action	Due by
1	<p>Apologies</p> <p>Adrian Leung (AL) – U12 squad manager and newsletter editor Hitesh Shah (HS) – U16 squad manager Cristina Di Gesaro (CDG) – U14 parent rep</p>		
2	<p>Minutes of committee meetings on 18.04.17</p> <p>Accepted unanimously and signed off by KW</p>		
3	<p>Matters arising not covered by an agenda item</p> <ol style="list-style-type: none"> 1. Support for U18 Manager – need process documented for RIO & ICT. RW has started documenting RIO. RW to discuss payment process etc. with YL. 2. Invoices to be sent out to players for ICT asap – accounts cut off is 31/5/17 3. Email circulation list for newsletter to include all parents, squad managers, committee members, badminton clubs, primary and secondary schools and a number of coaches from around the county. The email addresses were provided to JC by John Stobo at the beginning of the season, and may need rationalising – subject to discussion at a future meeting. 4. U18 players to be surveyed for their views on the strengths and weaknesses of the whole county structure. Survey monkey questionnaire to be created 5. DB has emailed squad managers to establish interest and format. Awaiting a response. 6. DB has contacted PT but he can't fit in the fitness training. – Kelly to be approached as a suitable alternative since her fitness sessions with the U18 have been very well received. 7. BL has been in contact with DKWay about their tournaments and agreed a process to ensure that the problems encountered over the last two seasons are not repeated. A process document with timescales needs to be prepared that can be published to assist other non-county organisations looking for tournament sanction. <p><i>Aims and objectives meeting</i></p> <ol style="list-style-type: none"> 8. Top level breakdown of squad costs to break even is requested, including shuttle, court and coaching costs (not RIO and ICT). May be possible to prepare as part of the accounts preparation for the AGM. Essential to allow informed decision on squad size & coaching resources. 9. Max squad sizes: U12 – 24; U14 – 26; U16 – 26; U18 - 20 	<p>RW</p> <p>YL</p> <p>KM</p> <p>RW</p> <p>SQD MGRS</p> <p>BL</p> <p>YL</p>	



7	<p>HSV Court Bookings</p> <p>The bookings need to be made by 17/05/17. A start date of 6th September was agreed, with school holidays excluded. The same courts will be booked as last season.</p> <p>AL had emailed an offer from Debbie Clarke to run an U10/Development squad, possibly 17.30 – 18.30 on Wed at HSV. This was agreed in principle but needed confirmation of the details before we commit to the court booking, and coordination with John Stobo's sessions.</p>	YL AL	
8	<p>CBN Funding</p> <p>DB will circulate a report detailing the requests in the next couple of weeks for consideration by HSBA.</p>	DB	
9	<p>YLA Licences</p> <p>Purchase of the YLA licence had been approved at a previous meeting, but has yet to be purchased. This to be progressed.</p>	DB	
10	<p>Sub Committee Reports:</p> <p>a. Medium Term Spending Plan/Review of spending alternatives It was agreed that we should hold a separate meeting prior to the AGM on this topic to 'kick it off'. Suitable date to be determined. (Post meeting this was organised for 6th June). It may be that after this meeting a sub-committee is formed to progress the agreed actions.</p> <p>b. Squad Managers (KW/Squad Managers) No meeting yet</p> <p>c. Premier Club Accreditation (MD/JC) BE had released a new process in April so no progress as yet – CW to be added to subcommittee (Post meeting CW has agreed to lead this sub-committee)</p>	KM KW CW	
11	<p>Reports from sponsored HSBA activities</p> <p>DB has circulated a progress report on the AIM project, jointly authored by DB and Ian Robinson</p>		
12	<p>Finance</p> <p>Covered under AGM discussion</p>		
13	<p>Tournaments</p> <p>a. Closed Nothing to report</p> <p>b. Open Next tournament is an U14 Bronze – 25th June – only three Herts players have entered so far.</p>		
14	<p>Website</p> <p>Thanks were again expressed to Graham for managing the website</p>		
15	<p>Welfare Officer</p> <p>Nothing to report</p>		



17	HBA Report There has been no HBA committee meeting since the last HSBA meeting. DB had circulated slides for the two principle aspects of the BE 4-year strategy 'Discover Badminton' provided by our new Relationships Manager, Aleisha Challands (replacing Mike Piggford): <ul style="list-style-type: none">• Strategic Priorities• Hubs		
18	AOB David Brown has made a very generous offer of free one-to-one coaching for a small number of squad players. Suitable candidates to be identified by the squad managers and referred to David.	SQD MGRS	
19	Date of Next Meetings Medium Term Spending Plan (Post meeting this has been organised for 6 th June). AGM – 20:00 on 14 th June at Birchwood Leisure Centre, Hatfield.	KM KM	

Kevin Maughan
23/05/17